

# MEETING MINUTES

## CRVEDP QUARTERLY MEETING

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Date: September 27, 2023

Time: 10am

Meeting called to order by: Alicia Gresley On Mountain Time (OMT) at 10:01am

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### IN ATTENDANCE

Paige Haderley Property Professionals, Tiffany Pehl AGNC, Tommy Klein City of Rifle, Jeff Layman Town of Silt, Dave Reynolds Town of New Castle, Travis Elliot Town of Parachute, Caryl Tucker Colorado Workforce, Samantha Freese Colorado Workforce, Larry Stewart Alpine Bank/CRV Chamber, Cole Buerger Silt Business Partner, Scott Cooper BOCES, Evan Zislis Hurst Initiative, Kat Papenbrock Rural Opportunity Office, Lisa Jones

### AGENDA

1. Welcome and Overview
  - a. Alicia with OMT spoke about the 1:1 meetings she has conducted with members of the committee over the past two months. Main take aways were that existing business and economy needs to be supported in the short term with long term plan to create a space to successfully promote the region and attract new business whilst continuing to support current economic providers.
2. By-Laws and Code of Ethics discussion
  - a. Some edits need to be made by Alicia in regards to grammar and number of executive voting members
  - b. Travis Elliot felt that 13 voting members may be too many for this committee. Discussed that it allows for up to 13 members, the two per municipality one public and one private is most important to ensure each area is represented.
  - c. Suggestion to go to the County and offer them a seat on the committee
  - d. Evan asked for term limits, suggested two terms of 2 years in order to keep representation fluid. Discussion around this concluded that the public seats for each municipality should be the town/city administrator/manager or an elected representative. The private/business partner and regional seats subject to term limits. Suggested having a clause stating that term limited members can have a break and then request to rejoin if desired.

- e. Confirmed quarterly meeting cadence January, April, July, October. Workshops or Special Meetings can be called in addition to the quarterly meetings.
- f. Membership; change advisory to affiliate member. Questions surrounding membership levels and dues.
- g. Change budget approval to by November 15<sup>th</sup> to allow for implementation.
- h. Change verbiage under service with no compensation to remove per diem and mileage as well as allow for outside services to be compensated.

Outcome: Alicia to update By-Laws and send to committee for approval and adoption. No questions on Code of Ethics, will send out again with updated By-Laws for approval and adoption.

### 3. Finances

- a. Alicia informed the group that there is a separate bank account for CRVEDP under the RREDC. No official financial reports at this time however Alicia will try to obtain a simple P & L as well as the RREDC 2024 budget and send out to the group.
- b. Applied for a \$2500 TDAP grant with OEDIT; thank you to Travis Elliot and Jamie LaRue for their assistance with completing the knowledge requirements for the grant. Also working on applying for a grant with CHFA due September 29<sup>th</sup>, \$15,000 will be requested to allow the group to set up both data collection and strategic planning. Cole Buerger and Tiffany Pehl offered assistance with applying for other grants.
- c. Group would like to explore a membership fee structure. Currently there are investors with RREDC which helps to fund the CRVEDP. How do we set this up specifically for CRVEDP.
- d. Evan Zisli mentioned that the County already funds CoVenture in Carbondale as an incubator, how can we connect with them to see about similar funding. Evan also mentioned connecting with Maria Gonzalez AdelanteCommunity.org for funding opportunities.

### 4. Operations/Programs

- a. Alicia has been connecting with several organizations in regards to data collection and asset management as well as potential for strategic planning. It is understood that the group needs to be aware of what assets exist in the region and what are the needs of businesses.
- b. Caryl with Workforce Colorado said that NoCo Economic Development is sending out a survey to business owners and will try to get access to that survey as a potential option for this group to send out.
- c. Tiffany with AGNC will connect with Dr. Nathan Perry about data for our region
- d. Discussion about a job fair led to start with a virtual event to test the waters before putting on a large scale in person event. Caryl to send information on the virtual option.
- e. Jeff asked for Alicia to look back at list of outcomes on proposal and give an update on what has been accomplished and what is still left to achieve so time can be prioritized. Evan suggested that time is spent on grants, data and strategic initiatives.

### 5. Final thoughts/Follow up

- a. Alicia to made edits to By-Laws and send to group for adoption. Will make official and assign voting seats as requested.
- b. Alicia to continue to pursue grants and information on data acquisition as well as set up potential strategic planning.

- c. Alicia will send updates on progress per proposal initiative as well as information on the RREDC investor levels, make recommendations for CRVEDP
- d. Evan to add Alicia as administrator for the crvedp.org website. Evan is happy to continue to assist with management and content.
- e. Alicia to connect with Caryl about a virtual job fair and business needs survey
- f. Comments made that 2024 needs to be a year of action so that the group can confidently present to councils and investors for 2025 funding.
- g. Alicia to send out a potential 2024 budget even if it is from the RREDC

## **NEXT MEETING**

Next meeting to be held Q1 January 2024, follow up votes and adoption of information and potential budget will continue over email exchange.

Meeting adjourned at 11:05am MST